

# Private Security Guard License Application

Send this completed form with a check or money order payable to the Department of Licensing, to: **Public Protection Services**, **Department of Licensing, PO Box 35001, Seattle WA 98124-3401** 

Telephone: (360) 664-6611

	1	

29910-APPLICATIONS

This is an application for:

New security guard applicant – \$91

Verification of firearm eligibility – \$10

Transfer/Rehire – **\$25** 

Dual licensure – **\$25**, must recertify with Washington State Criminal Justice Training Center

Renewal – **\$85**, armed security guards must recertify with Washington State Criminal Justice Training Center

- Late renewal \$90 (not required when renewing with a transfer/rehire application)
- Certified trainer endorsement renewal **\$15** (in addition to the renewal fee)
- Duplicate license **\$10**

#### **Applicant information**

Previous license					
Have you been a licensed sec	urity guar	d in the state of Washington w	ithin the las	t two years?.	Yes 🛛 No
If yes: License number		Expiration date _			
TYPE OR PRINT Name (Last, First, Middle	e)				
Social Security number required*		Date of birth (mm/dd/yyyy)		Citizenship	_
				U.S. citize	n 🗌 Resident alien
Residence address					
City				State	ZIP code
(Area code) Home telephone number	Email				Gender
					🗆 Male 🛛 Female

\*All applicants are required by federal and state law to provide their Social Security number (SSN) for use in child support enforcement programs (42 U.S.C. 666(a)(13) and RCW 74.20A.320). It may also be used for education loan repayment programs and identification of records with similar names. Submission of your SSN is mandatory; failure to submit it will result in denial of your application.

## **Company information**

Company name			Security guard company license number (not UBI)			
Company address (street address as it appears on the license)						
City			State	ZIP code		
(Area code) Company telephone number	(Area code) Company fax number	Company email				

## **Certification of preassignment testing/training** (New applicants only)

Temporary card number	Date issued	Expiration date (60 days)
Name of certified trainer	License number of certified trainer	Expiration date

I hereby certify under penalty of perjury under the laws of the state of Washington, that the above named applicant has successfully completed the preassignment training and testing requirements as outlined in WAC 308-18-300. Incorrect answers were reviewed with the applicant and the test results have been verified and signed by me.

Х

Date and place

## **Criminal history**

Answer the questions below. If you answer "Yes," attach a detailed explanation.					
In this state or any other jurisdiction are you or have you:					
1. Within the last 10 years, had any action (fine, suspension, revocation, censure, surrender, etc.) taken against any professional or occupational license, certification, or permit held by you?					
2. Currently under indictment, or is there a criminal complaint, charge, or information pending against you?					
3. Within the last 10 years, defaulted or been convicted of or entered a plea of no contest to a gross misdemeanor or felony crime? (Don't include traffic offenses.)					
What were you convicted of?DateName of courtCity and stateMisdemeanor, gross misdemeanor, or felony?					
1.					
2.					
To show additional convictions, attach pages.					

## Fingerprinting

All security guards must have fingerprint-based background checks. For information about the fingerprinting and background check process, go to www.dol.wa.gov/business/fingerprinting.html.

#### **Armed applicants**

- Be at least 21 years old and be licensed as an unarmed security guard.
- Submit a completed security guard license application and pay the \$10 armed endorsement fee.
- Have a current firearms certificate. To be an armed security guard you must attend an eight-hour firearms certification course certified by the Criminal Justice Training Commission, telephone (206) 835-7300. When you complete the firearms training, they will issue a certificate. We cannot issue you an armed license until we receive your firearms certificate. RCW 18.170.040(c)
- Alien residents need to submit proof of an alien firearm license. Visit dol.wa.gov for information on how to get your alien firearms license.

#### Armed renewal

By renewing the armed private security guard license with the Department, the principal partner or principal owner for the private security guard company is declaring that the armed security guard has met the requirements for annual proficiency with the firearms for which he/she is certified.

#### Applicant authorization and certification

Do you authorize all organizations and government agencies (local, state, federal, or foreign) to	
release any information, files, or records requested to this Department to process your application?	🗌 No

I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

Date and place

X

Applicant signature

Providing false information in this application may be cause for the denial, suspension, or revocation of your private security guard license in the state of Washington.